

PADSTOW TOWN COUNCIL **COUNCIL MEETING**

30 AUGUST 2011

Minutes: of the Meeting of the Padstow Town Council held on
Tuesday 30 August 2011 at 7.30pm

Present: Councillor Mrs T Walter (Chair)
Cllrs Mrs P Davis D Edwards K Freeman R Higman M J Hunt A Rickard
D N Vivian C Watson Smyth

In Attendance: S Harris - Minute Taker

Min Nos:

209/2011 APOLOGIES AND ANNOUNCEMENTS

RESOLVED to accept apologies from:

- Cllr Evans
- Cllr Seaber
- Cllr Symons
- Cornwall Councillor Rushworth
- PC A Spires & PCSO A Smith – Devon & Cornwall Police

210/2011 COUNTY COUNCILLOR'S REPORT

None.

211/2011 PUBLIC SESSION

No public present.

212/2011 DECLARATIONS OF INTEREST

Councillor Walter declared a personal and prejudicial interest in agenda item 22 National Lobster Hatchery.

213/2011 POLICE REPORT

RECEIVED the Police Report for the period 27 July to 23 August 2011. During the period there were 38 calls to the Police of which 18 crimes were generated:
A full report is available from the Council offices.

214/2011 CORRESPONDENCE

The Council decided not to take any action regarding the letter received relating to the Carnival. Councillor Rickard requested that the minutes record he did not participate in the discussion regarding this item.

215/2011 COUNCIL MEETING – MINUTES 26 JULY 2011

The following amendments to the minutes were proposed:-

Minute reference 139/2011

This minute should be amended to read

NOTED that the Council was disappointed at the attitude of the Western Greyhound bus drivers to the Council's employees.

Minute reference 149/2011.

This should be amended to show that the Council wishes an evening meeting be arranged between Cormac and the HRT Committee. If Mr Woods from Cormac is unable to attend an evening meeting then a daytime meeting should be arranged with Cormac and two Councillors from the HRT Committee namely Councillors Davis & Freeman.

Minute reference 152/11

No written confirmation of any resignations from the HRT Committee having been received it was noted that the Highways Roads & Transport Committee currently has the following membership:- Councillor Freeman (Chair), Councillor Davis, Councillor Evans, Councillor Rickard, Councillor Seaber, Councillor Vivian Councillor Walter & Councillor Watson-Smyth.

It was then **RESOLVED** that the Minutes of the Meeting of Padstow Town Council held on 26 July 2011 with the amendments specified above should be approved and signed.

Cllr Mrs Davis proposed/Cllr Freeman seconded the motion.

Councillor Edwards requested that it be recorded he abstained.

216/2011

PLANNING COMMITTEE MEETING – MINUTES 10 AUGUST 2011

RESOLVED to adopt the Minutes of the Meeting of the Planning Committee held on Wednesday 10 August 2011 at 7.00pm having been previously circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr R Higman proposed/Cllr K Freeman seconded the motion.

It was further **PROPOSED** that version 2 of the letter to Savills regarding planning application PA11/03337 is approved.

Cllr Walter proposed/Cllr Hunt seconded. The proposal received Council support.

217/2011

FINANCE, STAFFING & GENERAL PURPOSES COMMITTEE MEETING – MINUTES 16 AUGUST 2011

RESOLVED to adopt the Minutes of the Meeting of the Finance, Staffing & General Purposes Committee held on Tuesday 16 August 2011 at 7pm having been previously circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr Hunt proposed/Cllr Davis seconded the motion.

218/2011

EXTRAORDINARY COUNCIL MEETING – MINUTES 24 AUGUST 2011

RESOLVED to adopt the Minutes of the Meeting of the Extraordinary Council Meeting of Padstow Town Council held on Wednesday 24 August 2011 at 6pm having been previously circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr Rickard proposed/Cllr Davis seconded the motion

219/2011

LEISURE, TOURISM & OPEN SPACES COMMITTEE MEETING – MINUTES 24 AUGUST 2011

RESOLVED to adopt the Minutes of the Meeting of the Leisure Tourism & Open Spaces Committee Meeting of Padstow Town Council held on Wednesday 24 August 2011 at 6.30pm having been previously circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr Edwards proposed/Cllr Davis seconded the motion

220/2011 **HIGHWAYS, ROAD & TRANSPORT COMMITTEE MEETING – MINUTES 24 AUGUST 2011**

RESOLVED to adopt the Minutes of the Meeting of the Highways, Road & Transport Committee held on Wednesday 24 August 2011 at 7.30pm having been previously circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr Rickard proposed/Cllr Vivian seconded the motion

221/2011 **STAFFING SUB COMMITTEE MEETING – MINUTES 30 AUGUST 2011**

This meeting did not take place.

222/2011 **MATTERS ARISING**

Please see minute reference 215/2011

223/2011 **FINANCIAL REPORT**

The financial report was accepted by Council.

Councillor Hunt advised Council that the car park income for July and the first three weeks of August is down 10%. It was felt by Council that this could in part be attributed to the unreliability of the car park machines which were installed in April 2009 and went into service October 2009. The minute taker was instructed to write to Metric urgently to express the Council's dissatisfaction with the machines which should still be covered by the two year warranty. The letter to be sent by special delivery.

Cllr Rickard proposed/Cllr Freeman seconded the motion.

224/2011 **INVESTMENT PROPERTIES COMMITTEE - MEMBERSHIP**

The Council decided that in order to keep this committee within its current terms of reference it would not elect an extra member to the Committee.

225/2011 **FINANCE STAFFING & GENERAL PURPOSES COMMITTEE**

The Council's Standing Order number 50 reads that:-

'The maximum number of Members on any Standing Committee shall be two-thirds of the Members of the Council.'

The FSGP Committee Terms of Reference state membership should be 8. It was therefore decided that it would not be appropriate to elect a further Member to the FSGP Committee and that the membership number of this Committee should be an agenda item for next month's Council meeting.

Cllr Davis proposed/Cllr Higman seconded the motion

226/2011 **RESTRUCTURE OF COMMITTEES**

RESOLVED to leave any re-structuring of the Committees until the new Town Clerk has been appointed.

Cllr Rickard proposed/Cllr Walter seconded the motion

227/2011

PARK & RIDE UPDATE

Councillor Hunt presented an update on the Park & Ride to Council. It reported that there are no further major new issues, there is a good response from the public and the arrangements continue to work well.

Councillor Walter proposed a vote of thanks to Councillors Hunt, Edwards & Higman for their time taken monitoring the Park & Ride. This received the support of the Council.

Councillor Watson Smyth requested that it be recorded in the minutes that he took no part in the discussion.

228/2011

CAMEL TRAIL PARTNERSHIP

Councillor Davis advised that this was a mistake and should not have been an agenda item as the AGM report was discussed last month.

229/2011

CALC TRAINING

Councillor Walter asked to be booked onto the Chairmanship training on 28 September 2011 at Bodmin. Any other Councillors who decided after the meeting that they would be interested in attending training were asked to contact the Council offices.

230/2011

NATIONAL LOBSTER HATCHERY

Councillor Walter having previously declared both a personal and prejudicial interest left the meeting room.

It was proposed by Councillor Rickard and seconded by Councillor Freeman that Councillor Watson Smyth takes the Chair for this agenda item. It was then proposed that the request is put on the agenda for next year's grant funding.

Councillor Walter rejoined the meeting.

Cllr Hunt proposed/Cllr Edwards seconded the motion

231/2011

PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

RESOLVED that in view of the confidential nature of the business to be transacted it was advisable that the public be excluded and they were instructed to withdraw.

Cllr Freeman proposed/Cllr Watson Smyth seconded the motion.

STAFFING

C232/2011

STAFFING REPORT

See Confidential Minutes.

C233/2011

STAFFING MATTERS

See Confidential Minutes.

C234/2011

TOWN CLERK VACANCY

See Confidential Minutes

The Meeting closed at 9.55pm

Chair