

PADSTOW TOWN COUNCIL **COUNCIL MEETING**

28 JUNE 2011

Minutes: of the Meeting of the Padstow Town Council held on
Tuesday 28 June 2011 at 7.30pm

Present: Councillor C Watson Smyth (Chair)
Cllrs Mrs P Davis Mrs C Evans D Edwards K Freeman R Higman M J Hunt
A Rickard Mrs A Symons

In Attendance: PCSO A Smith.- Devon & Cornwall Police
Cllr S Rushworth – Cornwall Council
5 members of the public
Ms M Sedgwick - Town Clerk/Minute Taker

Min Nos:

079/2011 **APOLOGIES AND ANNOUNCEMENTS**

RESOLVED to accept apologies from:

- Cllr Mrs K Seaber
- Cllr D N Vivian - leave
- Cllr Mrs T Walter - leave

079a/2011 **COUNTY COUNCILLOR'S REPORT**

- £200,000 funding was available for tourism projects. Padstow was on the shortlist for £20,000 - £50,000. This may enable the Town Council to obtain a permanent road parking sign to help with traffic management and an awning for the bandstand.
- The negotiations regarding the Link Road car park and other services were ongoing.
- Concern was voiced about the waste management contract which includes street and beach cleaning. The contractor may only undertake minimal amounts of street cleaning. Parish/Town Councils may be able to carry out devolved/shared services.
- The contractor would be unable to change weekly refuse collections (in response to the question from a Member).

080/2011 **PUBLIC SESSION**

- A representative of PaTCAG informed that concern was again voiced regarding the Park and Ride drop off point in School Hill at PaTCAG's AGM. As of 7 July 2011 the Park and Ride bus would begin a daily service and PaTCAG was hopeful that the Town Council would allow it to park on the Railway land.

Chair

- A driver from the bus company commented that he would like to be able to park the Park and Ride bus on the Railway land for a trial period. There were 1500 – 1700 people a week using the bus and it would be better to unload on the Railway land rather than the bus stop in School Hill.
- A second driver commented that the Park and Ride operator had been approached by the Town Council in the past requesting him to run a Park and Ride service.
- A member of the Senior Citizens group stated that she had listened to all the discussions and questioned whether the town needed a Park and Ride bus and whether the town needed a further 1700 people coming in to Padstow. She stated that the matter needed looking at from a different perspective.

081/2011 **DECLARATIONS OF INTEREST**

Councillor Watson Smyth declared a prejudicial interest in Minute Number 097/2011 and left the room when the item was discussed.

082/2011 **POLICE REPORT**

RECEIVED the Police Report for the period 1 June to 28 June 2011. During the period there were 18 calls to the Police of which 5 crimes were generated. A full report is available from the Council offices.

A Member asked how the new Neighbourhood system was working.

PCSO Smith informed that he was fielding most of the calls and that PC Spires was working nights.

Request from a Member to monitor the situation for the next month and discuss at the next full Council meeting in July.

CORRESPONDENCE

083/2010 **NOTED** that the letter regarding signs at St Saviours Lane had been forwarded to the Highways Roads and Transport Committee and Cornwall Council.

083a/2011 **RESOLVED** to take a letter of complaint in the confidential section of the meeting.

084/2011 **ANNUAL COUNCIL MEETING – MINUTES 31 MAY 2011**

RESOLVED that the Minutes of the Annual Meeting of Padstow Town Council held on Tuesday 31 May 2011 at 7.00pm having been previously circulated be taken as read approved and signed.

Cllr Mrs C Evans proposed/Cllr A Rickard seconded the motion.

Chair

085/2011

COUNCIL MEETING – MINUTES 31 MAY 2011

RESOLVED that the Minutes of the Monthly Meeting of the Padstow Town Council held on Tuesday 31 May 2011 at 7.30pm having been previously circulated be taken as read approved and signed.

Cllr A Rickard proposed/Cllr K Freeman seconded the motion.

086/2011

ANNUAL PARISH MEETING – MINUTES 17 MAY 2011

RESOLVED that the Minutes of the Annual Parish Meeting Council Meeting held on Tuesday 17 May 2011 at 7.30pm having been previously circulated be taken as read approved and signed.

Cllr A Rickard proposed/Cllr Mrs C Evans seconded the motion.

087/2011

EXTRA-ORDINARY PLANNING COMMITTEE – MINUTES 7 JUNE 2011

RESOLVED to adopt the Minutes of the Extra-Ordinary Meeting of the Planning Committee held on Tuesday 7 June 2011 at 7.00pm having previously been circulated taken as read and **APPROVE** the recommendations contained therein.

Cllr K Freeman proposed/Cllr Mrs C Evans seconded the motion.

088/2011

HIGHWAYS ROADS & TRANSPORT COMMITTEE – MINUTES 7 JUNE 2011

RESOLVED that the Minutes of the HRT Committee Meeting held on Tuesday 7 June 2011 at 7.30pm having previously been circulated be taken as read and **APPROVED** the recommendations contained therein.

Cllr Mrs C Evans proposed/Cllr K Freeman seconded the motion.

Comment was made that there were some missing TROs for Sarah’s Lane/Glynn Road & Netherton Road. Cllr Rushworth would investigate whether the TRO had been agreed.

089/2011

LEISURE TOURISM & OPEN SPACES COMMITTEE – MINUTES 14 JUNE 2011

RESOLVED to adopt the Minutes of the LTOS Committee Meeting held on Tuesday 14 June 2011 at 6.00pm having previously been circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr D Edwards proposed/Cllr A Rickard seconded the motion.

090/2011

ENVIRONMENT COMMITTEE – MINUTES 14 JUNE 2011

RESOLVED to adopt the Minutes of the Environment Committee Meeting held on Tuesday 14 June at 6.00pm having previously been circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr D Edwards proposed/Cllr Mrs A Symons seconded the motion.

Chair

091/2011

PLANNING COMMITTEE – MINUTES 14 JUNE 2011

RESOLVED to adopt the Minutes of the Meeting of the Planning Committee held on Tuesday 14 June at 7.00pm having previously been circulated taken as read and **APPROVED** the recommendations contained therein.

Cllr Mrs A Symons proposed/Cllr R Higman seconded the motion.

092/2011

INVESTMENT PROPERTIES COMMITTEE – MINUTES 14 JUNE 2011

RESOLVED to adopt the Minutes of the Investment Properties Committee Meeting held on Tuesday 14 June at 7.45pm having previously been circulated taken as read and with amendment to read ‘Councillor K Freeman’ and not ‘Cllr Mrs K Freeman’ and **APPROVED** the recommendations contained therein.

Cllr A Rickard proposed/Cllr K Freeman seconded the motion.

MATTERS ARISING

093/2011

PA11/03337 – MINUTE No: P067/2011 REFERS:

Discussion took place as to whether this Planning Application needed to be taken to Cornwall Council’s Planning Committee. It was noted that plans arrive too late for PTC to comment on. The Clerk would place the matter on the next PTC Planning Committee to **RESOLVE** whether to hold meetings either twice a month or every three weeks.

094/2011

FINANCIAL REPORT

The Council was informed of the state of the bank and accounts outstanding. The budget verses the actual income and expenditure was detailed as follows:

Actual Income: £206,611	Budget Income: £221,703
Actual Expenditure: £161,394	Budget Expenditure: £ 244,583

The Council **RESOLVED** to pay the outstanding accounts and transfer monies in the sum of £ 41,830.96

Cllr M J Hunt proposed/Cllr A Rickard seconded the motion.

095/2011

PTC’s STANDING COMMITTEES - MINUTE No: 005/2011 REFERS:

RESOLVED that Cllr Mrs Seaber be elected to the Planning Committee and to **NOTE** that she resigns from the Investment Properties Committee.

096/2011

ELECTION OF CHAIR FOR MINUTE Nos 097/2011 & 098/2011 REFERS:

ELECTED Cllr MJ Hunt as Chair for items 19 & 20 matters concerning the Railway Car Park Risk Assessment and the Park and Ride Bus.

Cllr Mrs C Evans proposed/Cllr D Edwards seconded the motion.

Cllr C Watson Smyth left the meeting.

Chair

097/2011 **RAILWAY CAR PARK RISK ASSESSMENTS – MINUTE No: HRT 045/2011**
REFERS:
CONSIDERED the Risk assessment from WPS Insurers and the Bus Company and **RESOLVED** to allow the Park and Ride Bus to offload and load passengers subject to terms and agreements with the operator and that should there be a risk then the service would cease with immediate effect.

Cllr Mrs C Evans proposed/Cllr Mrs P Davis seconded the motion.

Cllrs A Rickard and K Freeman voted against the motions due to the High Severity score in the Bus Company's Risk Assessment.

098/2011 **PARK AND RIDE BUS – MINUTE No: HRT 046/2011** **REFERS:**
This item was deleted by virtue that the matter had been covered in Minute No 097/2011.

Cllr C Watson Smyth rejoined the meeting.

099/2011 **SCHOOL HILL BUS STOP – MINUTE No: 047/2011** **REFERS:**
NOTE a report from the Clerk and **RESOLVE** that Minute No 047/2011 is null and void due to the lack of relevant information.

100/2011 **PLANTATION PROJECT – MINUTE No:LTOS051/2011** **REFERS:**
NOTED the report from the Clerk and that the Clerk would ascertain whether the handrail belonged to Cornwall Council and **RESOLVED** that PTC would take out extra insurance for environmental groups to undertake work in the plantation.

101/2011 **PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**
RESOLVED that in view of the confidential nature of the business to be transacted it was advisable that the public be excluded and instructed to withdraw.

Cllr K Freeman proposed/Cllr Mrs P Davis seconded the motion.

LEGAL MATTERS

C102/2011 **CORY SHELTER ROOF**
See Confidential Agenda

C103/2011 **CEMETERY MEMORIAL – MINUTE No: CE059/2011**
See Confidential Agenda

STAFFING

C104/2011 **STAFFING REPORT**
See Confidential Agenda

C105/2011 **LETTER OF COMPLAINT**
See Confidential Agenda

The meeting closed at 9.22pm Chair